

TERMS AND CONDITIONS

World Volunteer

1. MISCELLANEOUS & DEFINITIONS

- 1.1 These Terms and Conditions (the “**Conditions**”) shall apply exclusively to all school travel services from World Volunteer Lejffjord & Jonsson AB, (“**WV**”), Swedish reg.no. 556814-1336, a company incorporated under the laws of Sweden.
- 1.2 The “**School**” shall mean, in these Conditions, the school participating in and/or registered to the Project.
- 1.3 The “**Project Proposal**” shall mean, in these Conditions, the project proposal that has been presented to the School.
- 1.4 The “**Project**” shall mean, in these Conditions, the volunteering school project provided by WV to which the School is registered.
- 1.5 The “**Participant**” shall mean, in these Conditions, any person who is participating in the Project including, but not limited to, students and teachers of the School.
- 1.6 The “**Country**” shall mean, in these Conditions, the country or countries in which the Project takes place.
- 1.7 The “**Project Fee**” shall mean, in these Conditions, the price of the Project agreed between WV and the School.

2. REGISTRATION, PRICE & PAYMENT

- 2.1 The School is responsible for the registration of the Participants. The registration shall be made in writing and shall be sent to WV by email or mail with confirmation of receipt by WV. In connection with the registration, the registration fee – as stated in the Project Proposal – shall be paid. Once the registration fee is paid, registration is binding on both parties. Once the registration is complete, WV will send a confirmation of the booking and the invoice of the Project.
- 2.2 The School is fully responsible for all Participants’ payments. The Project Fee shall be paid by the School to WV in accordance with the invoice details.
- 2.3 The Project Fee includes transportation within the Country, accommodation, taxes and fees, and food (three meals a day) during the Project. The Project Fee also includes all activities related to the Project, as well as project donations.
- 2.4 For the sake of good order, it is hereby emphasized that anything not expressly stated to be included in the Project Fee, is excluded from the Project Fee. For the avoidance of doubt, this means, for instance, that insurances, airfare and expenses related to visas and personal activities, including but not limited to souvenirs, are not included in the Project Fee.

- 2.5 In case of the number of registered Participants is lower than as specified in the Project Proposal, WV is entitled to cancel or delay the Project.

3. INSURANCE & VACCINATION

- 3.1 All Participants are required to be covered by comprehensive health and travel insurance for the whole duration of the Project.
- 3.2 The School is responsible for ensuring that all Participants are covered by the insurance(s) prior to departure and that the insurance is covering the Participants for the whole duration of the Project.
- 3.3 The School shall ensure that all Participants are covered by relevant vaccination(s) prior to departure.

4. CANCELLATION

- 4.1 Cancellations of the Project shall be made in writing, by email or mail with confirmation of receipt by WV. Consequently, no verbal cancellations will be accepted.
- 4.2 Cancellations received four (4) months prior, or earlier, to departure shall entitle the School to a refund of fifty (50) percent of total amount of the project. The registration fee is non refundable.
- 4.3 Cancellations received within four (4) to two (2) months prior to departure shall entitle the School to a refund of twenty five (25) percent of the total amount paid for the Project.
- 4.4 Cancellations received less than two (2) months prior to departure shall not entitle the School to any refund.

5. PASSPORTS & VISA

- 5.1 The School shall ensure that all Participants have a passport valid throughout the Project’s duration and a minimum of 6 months beyond your travel dates and as long as required by the Country’s authorities.
- 5.2 If a visa is required by the Country’s authorities, the School shall be responsible for the application of visas for all Participants unless WV has agreed to handle VISAs for the participants in the Project Proposal. WV shall inform the School about the current visa situation in the Country.

6. AMENDMENTS & RESERVATIONS

- 6.1 WV is entitled to increase the Project Fee until three (3) weeks prior to the first day of the Project due to the following causes:
 - a) increases in taxes or fees relating to the Project



b) increases in the costs of WV due to changes in the currency exchange rate

- 6.2 In the event of increases as described in 6.1 a) - b), the School shall pay the amount of the increase to WV thirty (30) days after WV's notice regarding the event causing the increase. The increased amount shall never exceed 10% of the Project Fee.
- 6.3 Once the registration fee is paid, it is generally not possible to make amendments to the Project Proposal. However, if the School wishes to make amendments to the Project Proposal and these amendments are performed by WV, WV shall be entitled to an administrative fee as well as the additional cost related to the change or amendment.
- 6.4 If a Participant has to cancel their trip during the Project, the School shall cover any costs related to the cancellation.
- 6.5 Participants not adhering to the rules and regulations set out by WV risk being sent home, and any related costs shall be covered by the School.
- 6.6 WV reserves the right to cancel the Project or to change the Project Proposal if the Project cannot take place due to circumstances outside WV's control. These circumstances include, but are not limited to, any Act of God, natural catastrophes, war, strikes, change of time tables, weather conditions and governmental orders. However, in such case, it shall be the ambition of WV to find a similar alternative as far as possible.
- 6.7 Where requested, WV can assist the School and the Participants by booking flight tickets. However, the potential issues and risks associated with flight delays, cancellations of flights, or other airline failure outside of WV's control, shall be carried by the School. For the avoidance of doubt, WV shall not be held responsible if flights, booked by WV, are cancelled, changed, postponed, delayed or causes other issues for the School or the Participants.

7. COMPLAINTS

- 7.1 Any complaints occurring during the Project shall be made to the WV contact person onsite. Should the complaint not be resolved by WV, a written claim shall be sent to WV within one (1) month after the end of the Project.

8. RESPONSIBILITIES OF THE SCHOOL

- 8.1 The School is fully responsible for supervising and monitoring the Participants. To avoid any misunderstanding, this responsibility includes, but is not limited to, the School's responsibility according to applicable law during regular school hours.
- 8.2 The School's responsibility for the Participants shall be applicable for the whole duration of the Project.
- 8.3 The School may not assign this responsibility or part thereof to WV or any partners of WV at any time

9. PHOTOGRAPHS AND FILM MATERIAL

- 9.1 WV reserves the right to use any photography and/or film material produced during the Project, in any manner WV sees fit, without specific permission by the School or any individual Participant.

10. ASSIGNMENT OF THE CONDITIONS

- 10.1 The School may not wholly or partly assign or pledge its rights and/or obligations under these Conditions to

any third party without the prior written approval of WV.

11. SEVERABILITY

- 11.1 If any provision of these Conditions between WV and the School is held to be invalid or unenforceable, such provision shall be limited, modified or severed to the minimum extent necessary to eliminate its invalidation or unenforceability so that these Conditions otherwise remain in full force, effect and enforceability.

12. WAIVER

- 12.1 WV's failure to exercise any of its rights under these Conditions or failure to call attention to a certain circumstance pertaining to the Conditions shall not imply that WV has waived its right in such respect.

13. GOVERNING LAW AND DISPUTES

- 13.1 These Conditions shall be construed in accordance with and governed by the laws of Sweden. Disputes arising out of these Conditions shall be settled in Swedish public court with Stockholm civil court as the first instance.

